

An aerial photograph of a rocky coastline. The water is a vibrant turquoise color, transitioning to a lighter, sandy beach area. The rocks are large and reddish-brown, with some smaller stones scattered along the shore. The overall scene is bright and clear, suggesting a sunny day.

**GVI CLIMATE CRISIS & CLEAN  
ENERGY VIRTUAL INTERNSHIP  
PROGRAM**

# PROJECT BRIEF

Your project will be to write a grant proposal for our in-country partner\* focusing on reducing plastic in school tuck shops.

\*In order to protect the vulnerable communities that this organisation works with, we will refer to them in this document as our “in-country partner”.

## About your project

Grants are non-repayable funds or products which are given by a funder (often a government department, corporation, foundation or trust) to a recipient (often a nonprofit entity, educational institution, business or an individual). Grants are a form of restricted funding, so the funding must be spent on a specified programme of activity or an agreed set of resources. Depending on the size of the grant, you may have to provide a detailed budget to the funder, as well as evidence of expenditure, a programme evaluation, and regular progress updates. Each funder has its own criteria, priorities and processes which means every application has to be tailored. The grant writing process involves an applicant submitting a proposal to a potential funder, either on the applicant's own initiative or in response to a request from the funder.

Whilst representing our in-country partner, you will aim to produce successful grant applications on their behalf. You will need to turn detailed recommendations for a specific grant, into a powerful application that embodies our in-country partner's desired outcomes, and makes their initiatives stand out. Any KPI's that you detail need to be agreed upon and recorded so that the relevant data can be produced if the grant is successful.

## Deliverables

Your project will be to create two different types of tools that review the sharing of knowledge and findings. You will:

- create a detailed plan on how to produce the applications.
- create content that can also be used in future applications.
- produce in-depth applications that communicate the objectives of the coalition, whilst being in line with the necessary grant specifications.



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- document information and research to support your findings.
- ensure KPI details are recorded and passed onto the data collection team.

### Reflections deliverable:

As you work through this exercise, make sure to take note of the parts of this task that you enjoy and the parts you might not, so you can talk this through in your marine project review later in your program.

## What does success look like?

By the end of this project, we hope you:

- understand the importance of financial stability in raising the profile and impact of small community-led organisations.
- develop an awareness of the grant landscape and how varied focuses and applications can be, disseminating information to ascertain if it fits within the organisational provisions.
- provide our in-country partner with detailed applications to support them in achieving grants.
- understand how our in-country partner operates, and why their work is crucial in supporting education around plastic pollution.
- are able to successfully write a variety of suitable grants, and be adaptable to the different needs for each application.

## SDG focus areas

This project will work towards the following UNSDGs:

- Goal 3: [Good Health and Wellbeing](#)
- Goal 4: [Quality Education](#)
- Goal 12: [Responsible Consumption and Production](#)
- Goal 13: [Climate Action](#)



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